



Reference no

Agenda
Item No.8a.viLog no
058**For office use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Steeple Ashton Village Hall management committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify voluntary committee of registered charity		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To install new disabled access to rear of village hall and to replay the existing front path that is loose.
Where will your project take place?	Village hall, Church St, Steeple Ashton
When will your project take place?	As soon as funding is in place.
How many people will benefit from your project?	50 +
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The Melksgam area community strategy 2004-14 calls for all people of the community area to have equal access. p5

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

To improve facilities for elderly and disabled persons. We have recently installed a loop hearing system and amplifier so that deaf people can participate in meetings.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

People with wheel chairs and those with walking difficulties complained that the path was hard to use and dangerous.

Any other information about your project.

The hall is a 1898 building that was partly modernised in 1975. We continue to try and improve the facilities.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once started the project will be completed in 3 days.

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to make up any shortfall from our own resources. We are hoping in one to two years to replace the near flat roof. (estimated cost £25,000)

How will you know whether your project has made a difference in the community?

People will tell us if they feel the hall is more accessible with a flat path.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

We were turned down by the lottery for other work and told we had too many grants recently.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/10

Month: Dec

Year: 2009

A - Total income:

£8278.31

B - Minus total expenditure:

£7719.32

Surplus/deficit for year: (A minus B)

£558.99

Free reserves held:

£17,406.98

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
To relay path and repair edging	£987	Own fundraising/reserves	C	£
	£			£
	£	Parish/town council	C	£
	£			£
	£	Trusts/foundations	P	£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£987	Total Project Income		£
Total project income B		£987		
Total project expenditure A		£987		
Project shortfall A – B		£0		
Award sought from Wiltshire Council Area Board		£987		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The picnic benches will encourage all residents to use the canal path and enjoy the canal environment

b) How does your project work to promote inclusion, participation and good community relations?

This project will encourage all residents to use the canal path and meet other people using the facilities

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team